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**Treasurer**  
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**Welfare Officer**  
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**Junior Secretary**  
Rob Trantum  
07542 742492

**Youth Secretary**  
Kelly Hawkins  
07401 717881

**Adult Secretary**  
Mark Culley  
07793 221453

# Great Linford Football Club

F.A. Charter Standard Club since 2003

## Club Rules

### 1. Player Registrations

New players must be registered with both the club and also the League that their team will play in

Club registration forms must be completed and submitted to the club registrations secretary BEFORE the player is registered with the League

**There are no exceptions to this rule**

Club registration forms will only be accepted and validated if accompanied by appropriate registration and training fees

If a club registration form is submitted after the commencement of the current season then there may be a pro-rata registration fee payable

Any pro rata value will depend upon the point in the season that the player is to be registered and the decision on fees payable will be made by the committee

### 2. Accounting Procedures & Submission of Monies Collected

The system for collection of match fees and other monies in or expenses paid is as follows:

A summary form must be completed, periodically, by each manager identifying money collected, money spent, any registration fees included and the balance of money being paid in This summary form inclusive of money being paid in must be passed to the collection admin person weekly, if possible, BUT no later than monthly

The summary form can be downloaded from the documents section of the website or can be supplied by application to any committee member

### 3. Pitches, Teams & Leagues

The club has a minimum number of pitches of various configurations available at the home venue of Marsh Drive

In order to work within available pitches, the following rules apply:

Junior teams up to the age group Under 11 will play Saturday morning fixtures

Youth teams from Under 12 to Under 18 will play Sunday morning/afternoon fixtures

Adult teams will play Saturday afternoon/Sunday morning fixtures

There will be a maximum of two teams per age group

Any configuration outside of these guidelines will need to be discussed and ratified by the executive committee

Alternate pitches may be utilised. If this is the case then the decision will be taken by the committee

### 4. Regular Meetings

Exclusive of AGM or SGM there will be regular administrative meetings taking place during the season

The structure to these regular meetings is as follows:

Executive committee meetings will take place every month

Managers meetings will take place every 2 months on the day following the executive committee meeting

A timetable will be published for the coming season

The published dates will only change should there be exceptional circumstances (i.e. less than a quorum be available due to work, family or other similar commitments)

The managers' meetings must be attended by at least one representative for each member team

The representative will primarily be the coach or manager of the team but in their absence a parent helper or similar must be there to appear for the team

The content of the managers's meetings will include a brief outline of the previous 2 months activity inclusive of results and any issues experienced and any feedback from League or FA will be distributed to appropriate age groups by the Junior & Youth Secretaries



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## Club Rules [cont.]

### 5. Kit

The club has made positive moves forward in deciding to kit our teams out with a high quality football strip and has chosen Adidas kit.

These kits are provided by the club as part of the standard registration fee - even where sponsorship has not been secured.

While obtaining sponsorship continues to be widely encouraged, the way we provide kit will not change.

The beauty of using a manufacturer such as Adidas means that kit will have a much longer life and the club will have the opportunity to repurpose kit where possible.

Therefore, the following rule applies to kit issued to all teams:

When any team reaches the point at which it is agreed they need a new kit it will be the responsibility of each team Manager to ensure that the shirts and shorts from out-going playing kit is collected from all squad members and returned to the club.

Be aware that, irrespective of whether the team has been sponsored, all kit belongs to the club

Should any team dissolve or, for any reason, leave the club then all kit and equipment must be returned to the club at the earliest possible convenience

### 6. Kit Supply

Kit will generally be replaced every second season

It is the team manager's responsibility to provide sponsor details and any logos which need to be printed onto the football shirts

It is the team manager's responsibility to collect existing kit and this old kit will be given in when the new kit is handed over

Kit will only be ordered for a team where the team has complied with **Rule 1** - Player Registrations

Kit will not be ordered where registration and/or training fees are outstanding for any member of the team

